

1. **Key Account Specialist**

Qualifications:

- College Degree (Any Business Administration and other related course)
- Years of experience: at least 1 to 1.5 years sales experience
- Selling skills, organizing skills & presentation skills
- Has the interest to learn and immerse in FMCG Industry
- Confidence; Flexibility; Growth mindset
- Strength in communication and Comprehension; Self motivation; Active Listening skills
- Capable of giving feedback
- Basic excel literacy

2. **Brand Associate**

Qualifications:

- College Degree (Any Business Administration and other related course)
- Knowledge in marketing, brand management, ATL/BTL, Social Media Management, events coordination
- Willingness to learn, flexibility, agility
- Microsoft office apps; Photoshop and video editing

3. **Stock Analyst**

Qualifications:

- College Degree (Any Business Administration and other related course)
- Years of experience: at least 3-5 years
- Analytical
- Knowledge in MS Office
- Good oral and communication skills
- Good in handling people, good collaborator and negotiator

4. **Human Resource Officer**

Qualifications:

- Candidate must possess at least Bachelor's degree in Human Resource Management, Psychology or other related course
- Years of experience: at least 4 years in a similar capacity/role
- Preferably supervisor 5 years and up experienced employee specialized in Human Resource or equivalent
- Must have an experience and knowledge in Compensation & Benefits, Employee Relations, Employment Process, Employee Services and HR Admin Services

5. **Receptionist**

Qualifications:

- College Degree (Any 4 year course)
- Pleasing personality
- Good communication & interpersonal skills
- Can handle clerical works properly

6. **Export and E-Commerce Specialist**

Qualifications:

- College Degree (Any Business Administration and other related course)
- Have know-how of export procedures & documentation
- Familiar with HS Codes & Tariff
- Familiar with different FTA preferential codes
- Export permits
- EDA Ex vat
- Familiar with EKonek
- In charge of sticker printing
- Basic knowledge of Ecommerce Business

7. **Sales Information Analyst**

Qualifications:

- College Degree (Any Business Administration and other related course)
- Years of Experience: Could be a new graduate or with 1 year of experience
- Proficiency in using MS Office (MS Word, MS Powerpoint, MS Excel)
- Gather sales data, prepare and presents monthly reports

8. **Channel Development Manager**

Qualifications:

- College Degree (Any Business Administration and other related course)
- Years of Experience: Could be a new graduate or with 1-2 years of experience
- Presentation skills/Excel/Microsoft Word
- Driving Skills

9. **Corporate Engineering and Maintenance Manager**

- College Degree (Engineering degree and other related course)
- Licensed is required
- Extensive plant level experience in food and/or cosmetics with significant proven man management experience
- Technical capability & understanding
- Strong proficiency in Microsoft Office
- SAP for maintenance knowledge is an advantage

- Experience of managing Profit and Loss (P&L) responsibilities for maintenance
- Understanding of manufacturing and procurement/supply chain

10. **Trade Marketing Specialist**

Qualifications:

- College Degree (Engineering degree and other related course)
- Knowledgeable in standard software applications including windows, MS Office Word, Excel and Powerpoint.
- Good oral and written communication skills
- Able to travel and do field work on a regular basis