



2304, 23F 139 Corporate Center, 139 Valero Street, Salcedo Village, Makati City  
Telephone Numbers: 846- 3966 or 846-9876 | Fax Number: 893- 2659

# WE'RE HIRING!

A multinational bank is currently in need of

## BUSINESS DEVELOPMENT OFFICERS

- Close new deals at a high rate
- Build relationships with existing customers
- Cultivate new leads within the sales territory
- Travel throughout the territory
- Manage multiple accounts simultaneously

### CONTACT US

Sandi Rodenas	<a href="mailto:srodenas@matchpoint-hrsolutions.com">srodenas@matchpoint-hrsolutions.com</a>	09178055218
Karla Fuentes	<a href="mailto:kfuentes@matchpoint-hrsolutions.com">kfuentes@matchpoint-hrsolutions.com</a>	09178906211
Kamilah Del Rosario	<a href="mailto:kdelrosario@matchpoint-hrsolutions.com">kdelrosario@matchpoint-hrsolutions.com</a>	09175711705



## WE'RE HIRING!

A global leader in industrial automation is currently in need of

# CONSULTING SALES ENGINEER

- Willingness to travel within their own territories
- Provide technical consultation
- Provide service to customers
- Conduct product presentations and demonstrations
- One or two office days will be dedicated to:
  - 1) Cold calls on prospective
  - 2) Existing customers

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## WE'RE HIRING!

A start up Auto Finance Company is currently in need of

# DEALER COORDINATOR

- Look for partner dealers.
- Maintaining partnership with the tie-up dealers.
- Makes sure that the generated accounts are not fraudulent.
- Obtain information from the dealers.

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## WE'RE HIRING!

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# MIS Specialist

- Troubleshoot technical issues of systems like loan, finance and HRM systems.
- Initiate long-term systems development planning
- Regularly update applications and review for possible upgrade.
- Plan and direct all user training and support activities.

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# SALES ADMIN ASSISTANT

- Responsible for providing administrative support for the sales department.
- Encodes accounts received from the Dealer
- Ensures that the dealers' account are accurate and updated
- Maintain good relations with colleagues and dealers

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## WE'RE HIRING!

One of the world's largest screening companies is currently looking for

# VERIFICATION SPECIALIST

- Contact reference interviews to examine and verify applicant's general performance in their previous work.
- Investigate and confirm reference credibility.
- Provide client care by responding to inquiries and making sure client's requests are met.
- Update database and complete verification report.

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