

Job Vacancies

- **Aesthetic Nurse (Open to Other Medical Allied Courses)**

- Job Description

Wink Laser Studio specializes in providing easy, safe, yet effective laser solutions for various skin concerns. It is our sole purpose to share the services we love, in the happiest and most memorable way possible.

- We are looking for people who:

- Are oozing with positive energy to contribute to our bubbly work environment
- Love to meet new people and are fond of making others smile
- Are naturals at taking care of customers and co-workers alike
- Socially updated and tech savvy
- Easily remember names, faces and details
- Get excited with new learnings and talking about skin care, aesthetics and beauty

- Responsibilities:

- Greeting and receiving clients
- Educating clients about treatments, services and offerings
- Doing laser procedures and consultations
- Maintaining the happy Wink spirit all around the studio

- Requirements:

- Willing to START ASAP!!!
- Candidate must possess at least a Bachelor's/College Degree in Medical Science, Nursing, Pharmacy/Pharmacology, Physical Therapy/Physiotherapy/ MedTech/ RadTech/ Midwifery
- PREFERABLY holds a License/Registered or equivalent but NOT required
- FRESH GRADUATES are welcome and encouraged to apply.
- Must have excellent listening skills and speaking skills and basic math skills
- Eager to provide excellent customer service
- Loves machine updates, workshops and seminars
- Willing to undergo 1 month of PAID TRAINING in Procedures
- Ability to work mall hours and shifting schedules (with paid holiday and premium pay)
- Passion and interest for beauty and wellness particularly on skin care
- Willing to be assigned at Any Branch in Manila (we're assigning location based on your address)

- Perks:

- BASIC PAY Plus INCENTIVES
- DAILY TIPS
- Enjoy work life balance (Enjoy branch events, trainings and workshops, outings)
- Birthday Gift
- Performance Rewards, etc.
- Weekend surge pay (3 months of employment onwards)

- **Branch Supervisor**

- **Job Responsibilities:**

- Maintain positive relations with all contacts, guests, potential guests and team members in order to expand the branch's pool of clients
- Responsible in promoting and marketing the company's services and products, campaigns/promotions, retail, in order to meet the required performance of the branch
- Acts hand on hand with the manager in achieving the monthly target
- Ensures that customer service excellence is exercised and practiced in the branch by all employees at all times
- Acts as Officer in Charge in the absence of the Branch Head
- Responsible for the service standards performed by employees to ensure customer satisfaction
- Co-performs Employee Performance Review for subordinates every 3-6 months
- Deals with all customer complaints
- Manpower Scheduling: Making sure that all employees follow the correct shifts and rotations and that there is enough staff to perform services and accommodate clients during all working hours
- Ensuring that all treatments finish on time (not going beyond) and are monitored, and that all treatments are accounted for
- Co-authorizes text blasts to increase sales and foot traffic

- **Minimum Qualifications**

- A graduate of 4 year course, preferably Medical or business related courses
- With a minimum of 2-3 years experience in handling store/branch management particularly on Wellness & Grooming industry. 1 to 2 years of solid experience in either supervisory or managerial level.
- Highly organize and must be able to motivate her team, assess situations quickly and solve problems.
- Excellent written, verbal communication skills
- Must be able to work both independently and as a team player
- With sound judgment on handling basic to vital decision making, and can pay attention to - internal and customers, and with excellent negotiation and speaking skills to resolve the issue
- Able to lead and handle cross-functional roles or collaborative roles
- Willing to be assigned at Any Branch in Manila (we're assigning location based on your address)

- **Perks:**

- BASIC PAY Plus INCENTIVES
- Enjoy work life balance (Enjoy branch events, trainings and workshops, outings)
- Birthday Gift
- Performance Rewards, etc.

- Receptionist
 - We're looking for people who:
 - are oozing with positive energy to contribute to our bubbly work environment
 - love meeting new people and making them smile
 - are naturals at taking care of customers and co workers
 - socially updated and tech savvy
 - easily remember names, faces and details
 - get excited learning and talking about skin care, aesthetics and beauty
 - Responsibilities:
 - Greets and receives clients at the front desk
 - Educates clients about services and packages
 - Handles bookings, transactions and schedules via booking system
 - Actively responds to phone queries, walk-in queries and email queries
 - Works hand in hand with the Branch Manager and Laser Therapist in meeting the goal and target
 - Generates reports and organize documents
 - Qualifications:
 - Must possess a bachelor's degree of any field
 - Experience with Customer Service or as a Receptionist is an ADVANTAGE
 - With strong interest and passion for beauty and wellness
 - Must have excellent listening and speaking skills
 - Willing to be assigned at Any Branch in Manila (we're assigning location based on your address)
 - PERKS
 - Based pay + Monthly incentives (eligible on 3rd month of employment)
 - Direct hiring company (for regularization after 6 months)
 - PAID trainings and workshops
 - Better chances for promotions in line with company expansion
 - Happiness + 1 culture
 - Enjoy work life balance (Enjoy branch events, trainings and workshops, outings)
 - Birthday Gift
 - Performance Rewards, etc.
 - Weekend surge pay (3 months of employment onwards)